

# Kauaeranga Forest Education Camp

## Things You Need to Know

(in alphabetical order)

### Cleaning Checklist

### Inventory Checklist

#### **Ablutions**

- If needed, there is a male and female side, two toilets and a urinal on one, and three toilets on the other. Both sides have two showers.
- Please do not put sanitary pads or tampons down the toilet; instead wrap them and use bins provided.
- Please take your soap with you as this attracts mice and rats (for some reason delicious to them!)

#### **Animals**

No domestic animals are allowed at the Education Camp. i.e dogs or cats etc.

## **Bedrooms**

- If any mattress covers get wet or dirty, please remove cover and let us know so we can put another on.
- Mattresses stay in the rooms they are in (we wash covers on rotation and this ensures each cover gets washed regularly)
- Please **don't** take mattresses outside.

## **Bush Surroundings**

- Please use Murray's board walk only and stay out of the bush to avoid damaging new plant growth.
- NO bivy making within 100 metres of lodge grounds.
- Please don't damage green vegetation or cut/braid/weave flax.

Kauri trees are under severe threat from a disease caused by a soil-borne pathogen. It is spread through soil movement, so:

- Stay on the tracks and always clean your footwear, bikes and camping equipment before and after coming into the Valley.
- Cleaning stations are at the Visitor Centre at the beginning of main walking trails.

## **Camping**

There is no camping allowed on the lodge grounds. If camping is required, use the Wainora Campground just before the ford. DoC charges \$10 per night per adult and you can pay at the Visitor Centre or Campground.

## **Circuit Breakers**

- If lights aren't working, please first try the circuit breakers - located in the first staff room facing the entry. Either a switch will be down or a button popped out.
- If this doesn't help - use a torch and let us know!

## **Cleaning Checklist**

Enclosed with this is a cleaning list. Please follow to ensure your bond is returned. If you have any comments please let the warden know - you are our eyes on the ground and we really appreciate a heads up regarding anything you notice.

## **Fire Precautions**

- A fire at the lodge would be disastrous; you are in a very isolated location so please be careful.
- NO CANDLES!!
- Please put the fire-guard up when retiring to bed.
- Fire extinguisher - Situated on kitchen wall (please familiarise yourself)
- Fire Alarms - One on either side of the building next to staff rooms (please familiarise yourself)
- Fire Hose - is in a red box on the field just out from the end of the building. Two hoses and a nozzle connect and screw onto the water facet next to the concrete pad. ONLY USE IN CASE OF FIRE and make sure the tap is off when finished, as this is the water supply for both buildings.

***There is no quick 111 response to a fire up here so please ensure your group is well briefed on an emergency evacuation plan.***

## **Firewood**

- The main door key also opens the woodshed padlock.
- Please leave kindling and wood for the following group.

## **Flooding**

Kauaeranga Valley is susceptible to flooding with heavy rain; rivers will rise very quickly but will also drop quickly when rain stops.

Please don't attempt to cross flooded fords as the water moves faster than it looks. Be safe and wait it out!

## **Generator**

- Your gold key will open the generator shed. This also contains an extension cord and red can of '91 petrol if you need extra.

### To run -

1. Take generator outside but undercover,
2. turn petrol to on (straight down),
3. push choke fully open (to the right),
4. turn on small white switch on front,
5. pull starter cord.
6. Once it starts: push choke back to the left, plug in the lead and turn big black power switch (on the front right of generator) on.

### When finished -

1. Turn the petrol to off (sideways),
2. ensure white switch is off,
3. unplug lead and turn black power switch to off,
4. put back inside.

### **LP Gas**

- Two 45kg gas bottles are in a cage outside and change over automatically.
- Take extra special care when using gas appliances and please do not let children in your group operate them.

### **Cooking**

Hot Plate - turn on knobs 3-2-1 (in that order) then push igniter. If it doesn't light after 10 pushes, turn knobs off and wait 30 seconds before repeating. Once these are going turn on others if required.

Oven - There is no longer an oven.

### **Fridges**

Please leave dials as they are - we will turn fridges on or off. We currently have one fridge only, so personal chilly bins and ice will be required if you are needing extra cooling storage

### **Hot Water**

Hot water will come through after running the tap for a while. Gas calafonts are serviced regularly.

### **Lawn**

- Please do not drive on lawn unless prior arrangement.
- Please don't leave rubbish, stones, rocks, wood or sticks on lawn as these RUIN our mower.

### **Pantry**

- Key to outside pantry door is hanging on key hook above the kitchen bench; this makes it easier to take food directly into the pantry.
- Emergency food is in a sealed bucket in the pantry, only use in emergency. If you do, please leave a note for the warden saying what was used.

## **Phone**

There is no emergency phone at the camp; the closest is outside the Visitor Centre. Call 111 in an emergency (free), ring collect or use phone cards.

## **Rubbish**

Rubbish is to be put on the stand connected to the shed. We will take your recycling away free of charge so long as you separate the glass!

- Extra recycling containers are in the generator shed if you need them.
- Cardboard, cans (please crush) and plastic can all go together in the fage bags.
- If you want any other rubbish taken away it costs \$7 per bag. Please let us know.
- Food scraps into the chicken buckets provided (extra buckets in the generator shed) - keep our chickens happy!

## **Solar Power**

Lighting is run by solar & wind power. Please make sure the lights in kitchen are off.

## **Vacating Time**

Please let the wardens know what time you will be leaving so someone can come and do a final check. If there is a group coming in after you, you will need to be out by 12pm at the latest.

## **Water**

Water for the lodge comes from a side creek off the Wainora Stream. Although this is a good quality water supply we strongly recommend you use the bench top water filter unit for drinking. While we provide this filter for your convenience and service it regularly, we can not guarantee drinking water quality.